



**MINUTES OF THE REGULAR MEETING OF THE  
PALISADE BOARD OF TRUSTEES  
November 14, 2023**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai with Trustees present: Thea Chase, Jamie Somerville, Bill Carlson, Stan Harbaugh, Nicole Maxwell, and Mayor Pro-Tem Ellen Turner. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Attorney Jim Neu, Town Clerk Keli Frasier, and Finance Director Gregg Mueller.

**AGENDA ADOPTION**

*Motion #1* by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to approve the agenda as presented.

A voice vote was requested.  
Motion carried unanimously.

**TOWN MANAGER REPORT**

Town Manager Janet Hawkinson introduced Chief of Police Jesse Stanford, who introduced two new police offers and gave a brief update on the recent accomplishments of the Palisade Police Department.

Town Manager Hawkinson gave a brief presentation about the sewer consolidation (with Clifton Sanitation) project and announced that the Department of Local Affairs (DOLA) awarded the Town of Palisade a \$1 Million grant for the project.

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**  
Approval of Bills from Various Town Funds – October 20, 2023 – November 08, 2023
- **Minutes**  
Minutes from the October 24, 2023, Regular Board of Trustees Meeting

*Motion #2* by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to approve the consent agenda as presented.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Trustee Maxwell, Trustee Chase, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson

**No:**

**Absent:**

Motion carried.

**PUBLIC HEARING I**

***RESOLUTION 2023-16 – Appropriating Sums to Various Funds***

***RESOLUTION 2023-17 – Budget Expenditures and Revenues***

***RESOLUTION 2023-18 – Budget Tax Levy***

Mayor Mikolai opened the hearing at 6:19 pm.

Finance Director Gregg Mueller reviewed the three resolutions that, if approved, would approve the 2024 Town of Palisade Budget.

Mayor Mikolai opened the hearing to public comment, and none was offered.

Mayor Mikolai opened the hearing to Board discussion.

Trustee Harbaugh observed that totals should be added to Resolution 2023-17.

***Motion #3*** by Trustee Somerville, seconded by Mayor Pro-Tem Turner, to approve Resolutions 2023-16, 2023-17, and 2023-18 as presented.

A roll call vote was requested.

**Yes:** Trustee Maxwell, Trustee Chase, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai

**No:**

**Absent:**

Motion carried.

Mayor Mikolai closed the public hearing at 6:23 pm.

**NEW BUSINESS**

***Sewer Rate Resolution & Ordinance***

Town Attorney Jim Neu reviewed the proposed resolution and ordinance to clarify the contents to the Board.

***Motion #4*** by Mayor Pro-Tem Turner, seconded by Trustee Chase, to approve Resolution 2023-15 and Ordinance 2023-08 as presented.

A roll call vote was requested.

**Yes:** Trustee Chase, Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Maxwell

**No:**

**Absent:**

Motion carried.

**Memorandum of Understanding (MOU) with Region 10**

Town Attorney Neu reviewed the Memorandum of Understanding (MOU) and explained that it is a predecessor to a full lease (mini lease) for the CNL with Region 10.

Board members briefly discussed the details of Region 10's responsibilities and the timeline to go live with fiber.

**Motion #5** by Trustee Chase, seconded by Mayor Pro-Tem Turner, to approve the Memorandum of Understanding with Region 10 as presented.

A roll call vote was requested.

**Yes:** Trustee Harbaugh, Mayor Pro-Tem Turner, Trustee Somerville, Trustee Carlson, Mayor Mikolai, Trustee Maxwell, Trustee Chase

**No:**

**Absent:**

Motion carried.

**PUBLIC COMMENT**

None were offered.

**COMMITTEE REPORTS**

Trustee Summerville reported on the most recent Palisade Chamber of Commerce Board meeting.

Trustee Carlson announced that AGNC would be meeting the following day and then outlined recent CML updates.


Town Manager Hawkinson said that the Town of Palisade Audit would be presented to the Board at the December and January meetings.

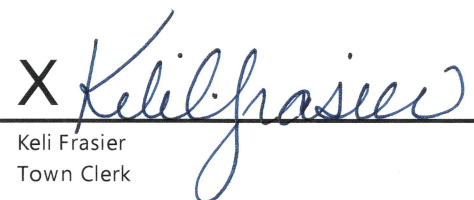
**ADJOURNMENT**

**Motion #6** by Trustee Somerville, seconded by Trustee Chase, to adjourn the meeting at 6:44 pm.

A voice vote was requested.

Motion carried unanimously.

X   
Greg Mikolai  
Mayor

X   
Keli Frasier  
Town Clerk

